



डी एन ए फिंगरप्रिंटिंग एवं निदान केंद्र

(बायोटेक्नोलॉजी विज्ञान और प्रौद्योगिकी मंत्रालय एक स्वायत्त संस्थान। भारत सरकार)

CENTRE FOR DNA FINGERPRINTING AND DIAGNOSTICS

(An Autonomous Institute of Department of Biotechnology, Ministry of Science and Technology, Govt. of India)

इनर रिंग रोड Inner Ring Road, उप्पल Uppal, हैदराबाद HYDERABAD - 500039 (तेलंगाना राज्य (Telangana State) भारत India)

Ph. No. 040-27216026/20, Fax: 040-27216019 Email: purchase@cdfd.org.in

सीमित निविदा पृछताछ Limited Tender Enquiry

Ref: - CDFD/PUR/CHE/2018-19/IND12194

7th January, 2019

Dear Sirs,

Sealed Limited Tender enquiry is invited on behalf of and by the Director, CDFD, for purchase of the following Chemicals

S.No.	Full description with complete specification	Qty
1	DMEM, 500ml	1000 Nos.
2	RPMI, 500ml	300 Nos.
3	PBS, 500ml	600 Nos.
4	RPMI with glutamine, 500ml	700 Nos.

Note: The above chemicals should be Tissue culture grade DNase, RNase free and Biotechnology grade suitable for Biological Research Purpose.

Please send us your quotation in a sealed cover writing the Enquiry No and due date on the envelope, addressing to **Incharge - Stores & Purchase, CDFD**, so as to reach CDFD, Uppal Campus **on or before 25/01/2019 (2:30 pm)**. The Tender will be **opened at 3:00 pm on 25.01.2019 at Committee Room, Purchase Section**. Interested bidders may please witness the Tender Opening.

- कम से कम धन जमा / बोली सुरक्षा Earnest Money Deposit/Bid Security:** E.M.D. amounting to Rs. 20,000/- (Rupees Twenty Thousand only) by way of Demand Draft / Bank Guarantee of a commercial bank in favour of "Director, CDFD and payable at Hyderabad obtained from any Commercial Bank, should be enclosed along with the Bid.
 - This amount is interest free and will be returned to the unsuccessful bidder after finalization of the Contract within 30 days.
 - The firms registered with DGS&D, NSIC and MSE if any, are exempted from payment of Earnest Money Deposit (EMD) and enclose the valid proof along with Quotation.
- The firms registered with MSME/MSEs should indicate the Udyog Aadhar Memorandum (UAM) Identification Number in their quotation failing which the exemption of EMD and other benefits as available will not be applicable.**

निविदाकार का हस्ताक्षर
Signature of Tenderer:

3. Tenders submitted without EMD will be rejected. Tenders received after due date and time will not be entertained. Institute is not responsible for any postal delay. CDFD does not take any responsibility for loss of Tender in transit sent by courier or any postal delays, Tenders received after the due date and time will be summarily rejected. Incomplete or conditional tenders are liable for rejection.
4. **बोली सुरक्षा / अर्नेस्ट पैसा जमा (ई एम डी) BID SECURITY / EARNEST MONEY DEPOSIT (EMD):** The Bidder shall furnish, as part of its bid, a bid security (BS)/ Earnest Money Deposit (EMD) for an amount of Rs. 20,000/- (Rupees Twenty Thousand only) as specified in the Invitation for Bids. The BS shall be submitted either by the principal or by the Indian agent and in the case of indigenous bidders, the BS shall be submitted by the manufacturer or their authorized dealer. The Bid Security is required to protect the Purchaser against the risk of Bidder's conduct, which would warrant the security's forfeiture. The Bid Security shall be in Indian Rupees for offers received for supply within India or freely convertible currency in the case of offers received for supplies from foreign countries. The bid security shall be in one of the following forms at the bidders' option:
- A bank guarantee issued by a Nationalized/Scheduled bank/Foreign Bank as per the format provided at Annexure-C in the bidding documents and valid for three months; or
 - A Banker's cheque or demand draft in favour of Director, CDFD, payable at Hyderabad.

The Bid Security should be submitted in its original format. Copies shall not be accepted.

The Bid Security of unsuccessful bidder will be discharged /returned as promptly as possible as but not later than 15 days after the expiration of the period of bid validity or placement of order whichever is later.

The successful Bidder's Bid Security will be discharged upon the Bidder furnishing the performance security.

5. The firms registered with DGS&D, NSIC and Micro and Small Enterprises (MSE) if any, are exempted from payment of BS provided such registration includes the item they are offering and submit the valid registration copy with the quotation.
6. **The firms registered with MSME/MSEs should indicate the Udyog Aadhar Memorandum (UAM) Identification Number in their quotation failing which the exemption of EMD and other benefits as available will not be applicable**

हस्ताक्षर
प्रभारी-भण्डारण एवं क्रय
Sd/-
I/C-Stores & Purchase

बोली सुरक्षा / अर्नेस्ट पैसा जमा फार्म
BID SECURITY / EARNEST MONEY DEPOSIT FORM – Annexure-C

Whereas _____ (hereinafter called the tenderer) has submitted their offer dated _____ for the supply of _____ (hereinafter called the tender) Against the purchaser's tender enquiry No. _____ KNOW ALL MEN by these presents that WE _____ of _____ having our registered office at _____ are bound unto _____ (hereinafter called the "Purchaser") In the sum of _____ For which payment will and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this _____ day of _____ 20 _____.

THE CONDITIONS OF THIS OBLIGATION ARE:

- (1) If the tenderer withdraws or amends, impairs or derogates from the Tender in any respect within the period of validity of this tender.
- (2) If the tenderer having been notified of the acceptance of his tender by the Purchaser during the period of its validity:
 - a) If the tenderer fails to furnish the Performance Security for the due Performance of the contract.
 - b) Fails or refuses to accept/execute the contract.

We undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including 45 days after the period of tender validity and any demand in respect thereof should reach the Bank not later than the above date.

(Signature of the authorized officer of the Bank)

Name and designation of the officer

Seal, name & address of the Bank and address of the Branch

नियम और शर्तें
Terms and Conditions

1. **Last date for receipt of Quotation on 25-01-2019 (2:30 P.m.)**
2. Bidders are requested to quote the revised rates of GST as applicable to the Public Funded Research Institutions under the Notification No. 47/2017 Integrated Tax (Rate) and Notification No. 45/2017 Central Tax (Rate) dt. 14.11.2017 issued by Department of Revenue, Ministry of Finance, Government of India.
3. The price quoted should be up to Hyderabad inclusive of packing and forwarding charges, freight and insurance. In case of local supplies the prices quoted should be on "Free delivery basis" at CDFD Stores. No other charges except those mentioned clearly in the quotation will be paid.
4. **Fax / Email Quotes are not acceptable. Only sealed quotes are to be submitted before due date.**
5. **भुगतान की शर्तें Payment Terms:** Our rules do not permit any advance payments. Payment will be released within 30 days from the date of acceptance of material by way of cheque/ Wire Transfer/ Foreign Demand Draft
6. **वितरण समय Delivery Time:** Within 4 weeks. However, please indicate the delivery period clearly in the Quote.
7. **जुर्माना खंड Penalty Clause:** Any delay in dispatching the material may attract penalty @ 0.5% per week subject to a maximum of 10% of the total value of order.
8. **उद्धरण की वैधता Validity of the quotation:** Minimum 90 days validity from the date of quote to be provided.
9. Please submit valid OEM authorization along with your Bid.
10. **पुरस्कार का मापदंड Award Criteria:** Only the bids submitted for Tissue Culture grade, DNase, RNase free and Biotechnology grade suitable for Biological Research purpose only will be considered for comparison of rates. The lowest evaluated bidder will be awarded the contract.
11. Minimum of One year expiry date chemicals should be supplied.
12. Replacements should be supplied for the contaminated bottles as and when reported to be without the expiry period, by the Purchaser / User.
13. Price may be quoted both INR as well as in Foreign Currency.
14. The bidders quoted the prices in foreign currency should quote the prices on CIP, Hyderabad basis.
15. CDFD will customs clear the materials once it is reached Hyderabad Airport.
16. The Director reserves the right to accept any other bid other than the lowest bid depending on the recommendations of the Tender Evaluation Committee.
17. Non adherence or deviation to any of the above condition shall make the offer liable for rejection. Conditional offers will not be accepted.
18. The Director, CDFD reserves the right to accept or reject any or all the proposals in full or in part without assigning any reason.

निविदाकार का हस्ताक्षर
Signature of Tenderer:

19. Unsigned quotes will be summarily rejected.

Please drop the sealed quotation in the Tender Box placed at Purchase Section, Uppal Campus, well in advance before due date.

Thanking you,

हस्ताक्षर

ई वि राव

प्रभारी-भण्डारण एवं क्रय

Sd/-

E V Rao

I/C-Stores & Purchase

निविदाकार का हस्ताक्षर

Signature of Tenderer:

कार्यालय मुहर

Office Seal: