



# डी एन ए फिंगरप्रिंटिंग एवं निदान केंद्र

(बायोटेक्नोलॉजी विज्ञान और प्रौद्योगिकी मंत्रालय एक स्वायत्त संस्थान। भारत सरकार)

## CENTRE FOR DNA FINGERPRINTING AND DIAGNOSTICS

(An Autonomous Institute of Department of Biotechnology, Ministry of Science and Technology, Govt. of India)

इनर रिंग रोड Inner Ring Road, उप्पल Uppal, हैदराबाद HYDERABAD - 500039 (तेलंगाना राज्य Telangana State)

Ph. No. 040-27216087/86, Fax: 040-27216019 Email: cdfd-admin@cdfd.org.in

### निविदा आमंत्रित सूचना NOTICE INVITING TENDER

**TENDER NO.CDFD/ADMN/CANT/2018-19**

**20.08.2019**

The Centre for DNA Fingerprinting and Diagnostics (CDFD), Hyderabad is a premier autonomous R & D Institute under the Societies Act funded by the Department of Biotechnology, Ministry of Science and Technology, Government of India that has been established to provide services and to undertake R & D in DNA Fingerprinting, DNA Diagnostics and other areas of modern biology.

This bid is open to all firms and individuals who are eligible to do canteen contract under relevant Indian laws as in force at the time of bidding, subject to meeting the pre-qualification criteria.

Sealed tenders in single Bid system are invited on behalf of and by the Director CDFD, from reputed and experienced Canteen services Contractors as per Eligibility Criteria for providing Canteen Services at CDFD, Uppal, Hyderabad.

**काम की गुंजाइश Scope of work:** Canteen services

1. **इच्छुक योग्य बोलीदाता हमारी वेबसाइट से पूर्ण बोली-प्रक्रिया दस्तावेज मुफ्त में डाउनलोड कर सकते हैं। Interested eligible bidders may download free of cost the complete bidding documents from our Website (<http://www.cdfd.org.in>) as well as from Central Public Procurement Portal: [www.eprocure.gov.in](http://www.eprocure.gov.in).**
2. **पात्रता का मापदंड ELIGIBILITY CRITERIA:**
  - The bidder should have adequate experience of minimum 3 years in running canteen or providing Catering Services to large organizations or organizing food at large functions or experience in institutional catering.
  - The bidder should possess a valid food License from FSSAI & GST Registration.
  - The firm should be free from all encumbrances and possess adequate resources for executing the contract.
  - Evidence of experience of catering to more than 100 persons per day should be provided.
3. **कम से कम धन जमा / बोली सुरक्षा Earnest Money Deposit/Bid Security:** E.M.D. amounting to Rs. 25,000/- (Rupees Twenty Five Thousand only) by way of Demand Draft / Bank Guarantee of a scheduled / nationalized bank in favour of "Director, CDFD and payable at Hyderabad should be enclosed along with the Bid.
  - I. This amount is interest free and will be returned to the unsuccessful bidder after finalization of the Contract within 30 days.
  - II. The firms registered with DGS&D, NSIC and MSE if any, are exempted from payment of Earnest Money Deposit (EMD) and enclose the valid proof along with Quotation.
4. **The firms registered with MSME/MSEs should indicate the Udyog Aadhar Memorandum (UAM) Identification Number in their quotation failing which the exemption of EMD and other benefits as available will not be applicable.**
5. **निविदाएं एकल बोली में जमा की जाएंगी। Tenders shall be submitted in Single bid**

**Due Date for Receipt of Tenders: 20.09.2019 @ 2.30pm.**

**पूर्व बोली अधिवेशन PRE-BID MEETING:** 09.09.2019 @ 11.00am at Committee Room, 4<sup>th</sup> Floor, CDFD, Hyderabad.

**Opening of Bids: 20.09.2019 @ 3.00pm at Committee Room, 4<sup>th</sup> Floor, CDFD, Inner Ring Road, Uppal, Hyderabad. Interested bidders may witness the tender opening on the above mentioned date and time.**

If the above stated opening or closing date(s) happens to be Govt. holiday(s)/BANDH, the submission/opening of the tender will be on the next working day as per the time scheduled.

6. **The sealed cover duly super-scribed with Tender No. CDFD/ADMN/CANT/2018-19 due on 20.09.2019 @ 2.30pm containing Bid along with the relevant documents should be dropped in the Sealed Tender Box kept at the Admin Section, Inner Ring Road, Uppal, Hyderabad-39 on or Before 2.30 PM of 20.09.2019. The Tender document at any cost should not be handed over to any persons.**

Contd...

7. CDFD does not bind itself to accept the lowest or any other tender and reserves the authority to reject any or all tenders without assigning any reason. All the tenders, in which any of the prescribed conditions are not fulfilled or incomplete, in any respect, are also liable to be rejected.
8. Bidders sending their quotations through courier / postal services should ensure to send the same well in advance as CDFD does not take any responsibility for late receipt of quotes due to postal / courier delays.
9. **Tenders submitted without EMD will be rejected.** Tenders received after due date and time will not be entertained. Institute is not responsible for any postal delay. CDFD does not take any responsibility for loss of Tender in transit sent by courier or any postal delays, Tenders received after the due date and time will be summarily rejected. Incomplete or conditional tenders are liable for rejection.
10. This Notice Inviting Tender (N.I.T) shall form part and parcel of the Tender Document.
11. The tenderer shall sign all the pages of CDFD tender document and other documents submitted by him along with the quotation.
12. Unsealed Tenders, unsigned Tenders, incomplete Tenders, or Tenders otherwise considered defective are liable to be rejected.
13. The Director, CDFD reserves the right to accept or reject any or all the proposals in full or in part without assigning any reason.

**हस्ताक्षर**  
**प्रभारी-भण्डारण एवं क्रय**  
**Sd/-**

**I/C-Administration**

# निविदा दस्तावेज TENDER DOCUMENT

के लिये  
FOR

**Canteen Services at CDFD, Uppal, Hyderabad**

TENDER # CDFD/ADMN/CANT/2018-19



**सी डी एफ डी**

*CDFD*

डी एन ए फिंगरप्रिंटिंग एवं निदान केंद्र

Centre for DNA Fingerprinting and Diagnostics

इनर रिंग रोड, उप्पल, हैदराबाद - 500039

Inner Ring Road, Uppal, HYDERABAD - 500039

(तेलंगाना राज्य) भारत (Telangana State) India

## अध्याय CHAPTER I

### बोली लगाने के लिए निर्देश INSTRUCTIONS TO BIDDER

#### 1. पात्रता का मापदंड ELIGIBILITY CRITERIA:

- The bidder should have adequate experience of minimum 3 years in running canteen or providing Catering Services to large organizations or organizing food at large functions or experience in institutional catering.
- The bidder should possess a valid food License from FSSAI & GST Registration.
- The firm should be free from all encumbrances and possess adequate resources for executing the contract.
- Evidence of experience of catering to more than 100 persons per day should be provided.

#### 2. बोली दस्तावेजों की सामग्री CONTENT OF BIDDING DOCUMENTS: The services required, bidding procedures and contract terms are prescribed in the bidding documents. The bidding documents, apart from the Notice Inviting Tenders have been divided into 4 chapters as under:

- a. Chapter 1: Instructions to Bidders
- b. Chapter 2: Special Terms & Conditions
- c. Chapter 3: Other Formats
- d. Chapter 4: Price Schedule format

#### 3. Documents to be enclosed with Bid:

- a. CDFD Tender document duly signed on all the pages
- b. Detailed quotation along with Terms and Conditions
- c. EMD / Bid Security amounting to ₹ 25,000/-
- d. Copies of FSSAI Certificate
- e. GST Certificate

#### 4. बोली जमा करने के लिए प्रणाली और विधि MANNER AND METHOD FOR SUBMISSION OF BID :

- a. The bidder is advised to paginate complete bidding documents excluding the CDFD Tender Documents in blue/black pen.
- b. The bidder is advised to attach the bid documents as under
  - i. Bid Covering Letter
  - ii. Detailed quotation of the bidder with Terms & Conditions and Price bid details
  - iii. EMD
  - iv. Copies of FSSAI Certificate
  - v. Copy of GST
  - vi. Proof of catering to more than 100 persons per day
  - vii. Other documents as indicated above
  - viii. CDFD Tender Document duly signed and affixing company seal
  - ix. Check List

**The Page No and enclosures details should be indicated in the Checklist without fail.**

#### 5. Email / Fax offers/ offers received in open condition are treated as unresponsive and rejected.

#### 6. कानूनी क्षमता LEGAL CAPACITY: Any person signing the tender should submit documentary evidence that his signature on the tender, submitted by him, is legally binding upon himself, his firm or company, as the case may be. If it is detected that the person so signing the tender has no authority to do so, the Director, CDFD may, without prejudice to other civil and criminal remedies, not consider the tender and hold the signatory liable for all costs and damages.

The Successful Bidder is required to execute the Contract Agreement on a non-judicial stamp paper worth ₹ 200/- incorporating the above terms and conditions detailing the scope of work and other matters.

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Sign. of Bidder with Seal

## 7. Scope of Work :

The contract involves preparation and serving Continental, Chinese, South and North Indian dishes and snacks. The service to be provided includes breakfast, lunch, dinner and morning and evening tea on all working days. All raw materials, consumables, stationary for counters etc. are under the scope of the contractor. The Contractor is advised to book the gas cylinders directly and pay the amounts to the Gas Agency.

All other requirements that are not listed in this Tender document to be arranged by the Contractor himself.

The service timings of the canteen at present are as follows

Items	On all days (Dining Hall) (Monday to Friday)
Breakfast	8.00 hrs to 9.45 hrs.
Morning tea	11.00 hrs to 11.30 hrs.
Lunch	12.30 hrs to 14.00 hrs.
Evening tea & snacks	16.00 hrs to 16.30 hrs.
Dinner	19.30 hrs to 20.30 hrs.

The Contractor is advised to prepare the food for the students, staff and guests on all working days i.e., Monday to Friday. The approximate no. of breakfast, morning tea, lunch, evening tea and snacks and dinner is as under :

Items	Approximate Quantity
Breakfast	50 Pax
Morning tea / Coffee	180-200 Nos.
Lunch	100 pax
Evening tea & snacks	180-200 Nos.
Dinner	40 pax

**The above quantities are only an indicative figures and CDFD is not guaranteeing any quantity.**

The breakfast, lunch and dinner for Saturdays will be informed on every Friday by the I/C-Canteen.

8. The contractor is advised to quote some discounted rates if the monthly payment is made in advance by the students who is expected to avail Breakfast, Lunch and Dinner (Thali).
9. The essence of the contract will be preparation of clean and nutritious food in the canteen, main building and other areas inside CDFD Campus and serving them under good hygienic conditions at all prescribed hours as per the menu which will be provided by Officer-in-charge.
10. The contractor's responsibilities in addition to serving clean and hygienic food/ beverages and keeping the surroundings and utensils/equipment clean will be deploying qualified, well trained, disciplined, clean and well dressed (in uniform) personnel at different levels as are necessary for efficient operation of the canteen.
11. The contractor shall appoint trained staff having a good bearing and maintain high standards of turn out, maintain adequate staff to ensure that there is no hold up of any service for any reason whatsoever.
12. It is understood and agreed that the contractor will be held responsible for any disciplinary matters arising out of their employees and the contractor will take appropriate disciplinary action against those employees found indulging in any act of indiscipline in Centre's premises or in connection with the services referred to herein.
13. The contractor will undertake to replace any employee found to be unfit in any manner immediately.
14. The contractor shall be solely responsible to comply with all legal and statutory requirements that arise out of this agreement and in respect of the employees engaged by the contractor. The contractor will provide decent uniforms to his employees. It is contractor's responsibility to have them periodically checked medically so as to ensure that medically fit staff only are deployed at our Centre.
15. It is clearly understood and agreed upon that the contractor or his employee will not have any claim on employment with the Centre at any point of time and it will be purely an agreement between the contractor and the Centre for rendering of services for the time specified herein.
16. The contractor shall indemnify/deemed to have indemnified the Centre for all losses arising out of this contract.
17. The contractor shall not store any inflammable or dangerous articles in the canteen premises.
18. The Security Deposit amount deposited by the contractor will be released after three months from the date of termination/expiry of contract, subject to condition that if no recovery is to be made. In case of any recovery to be effected, the same will be refunded after making such recovery without any interest.

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Sign. of Bidder with Seal

19. The Centre (CDFD) will provide the following facilities
- Kitchen space & Dining areas
  - Kitchen equipment as per Annexure-B
  - Furniture & other fixtures
  - Electricity and water
  - Pest control services in the Kitchen and dining areas.
20. The Director, CDFD based on the expert Committee recommendations may provide additional facilities / services etc. if deemed fit.
21. **उपकरण लेना और सौंपना TAKING OVER & HANDING OVER OF EQUIPMENT - ठेकेदार की जिम्मेदारियां RESPONSIBILITIES OF THE CONTRACTOR**
- भार ग्रहण करना TAKING OVER:** Immediately on award of the contract & with signing of the agreement, the Contractor to take over the Inventory from the outgoing Contractor.
- सौंपना HANDING OVER:** In the event of expiry / termination of the contract, the outgoing contractor is liable to hand over all the Inventory in working condition to CDFD in seven working days prior to expiry of contract and submit a declaration certificate to the above effect duly verified by the competent authority of CDFD.
22. **INCENTIVES/PENALTIES:** The contractor shall pay any claim made by the Centre for any deficiency (both tangible and intangible) in service. Such amount may also be deducted from bills payable to the contractor. It may be noted that the Centre shall have the right to forfeit the security deposit in full or part for any dues/damages caused by the contractor. If the Security Deposit or any other deposit maintained by the contractor is found inadequate, then such monetary recoveries shall be affected from any amount payable to the contractor against this or any other contract until the dues of the Centre are fully settled.

## अध्याय CHAPTER II

### विशेष नियम और शर्तें SPECIAL TERMS AND CONDITIONS

- बोलियों की वैधता का अवधि PERIOD OF VALIDITY OF BIDS:** Bids shall remain valid for (60) days after the date of bid opening prescribed by the Institute.
- सौंपा गया काम ASSIGNMENT:** The Vendor shall not assign in whole or in part, the obligations to perform under the contract, to any third party except with prior express consent of the Director, CDFD.
- बोली सुरक्षा / कम से कम धन जमा BID SECURITY / EARNEST MONEY DEPOSIT (EMD):** The Bidder shall furnish, as part of its bid, a bid security (BS)/ Earnest Money Deposit (EMD) for an amount of ₹ 25,000/- (Rupees Twenty five Thousand only) as specified in the Invitation for Bids. The BS shall be submitted either by the principal or by the Indian agent and in the case of indigenous bidders, the BS shall be submitted by the manufacturer or their authorized dealer.
- The Bid Security is required to protect the Institute against the risk of Bidder's conduct, which would warrant the security's forfeiture. The Bid Security shall be in Indian Rupees for offers received for supply within India or freely convertible currency in the case of offers received for supplies from foreign countries. The bid security shall be in one of the following forms at the bidders' option:
- The Bid Security of unsuccessful bidder will be discharged /returned as promptly as possible but not later than 15 days after the expiration of the balance period of bid validity or placement of order whichever is later.
- निष्पादन सुरक्षा SECURITY DEPOSIT:** Within 7 days of receipt of the Work Order, the Contractor shall furnish Security Deposit for ₹ 25,000/- in the form of Demand Draft / Bank Guarantee to be valid till one year. The proceeds of the performance security shall be payable to the Institute as compensation for any loss resulting from the Contractor's failure to complete its obligations under the Contract.
- पुरस्कार का मापदंड Award Criteria:** The Bids will be evaluated based on the eligibility criteria and other terms and conditions of this tender and the lowest evaluated bidder will be awarded the contract. The evaluation of the bid will be made on over all financial outflow and not item wise.
- The Director reserves the right to award the contract to any other Agency who is not the lowest based on the recommendations of the Committee.

9. **बोलियों की घोषणा CLARIFICATION OF BIDS:** To assist in the examination, evaluation, comparison and post qualification of the bids, the Institute may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing and no change in prices or substance of the bid shall be sought, offered or permitted. Any clarification submitted by a bidder in respect to its bid which is not in response to a request by the Institute shall not be considered.
10. **समझौता वार्ता NEGOTIATIONS:** There shall not be any negotiation normally. Negotiations, if at all, shall be an exception. Negotiations shall be held with the lowest evaluated responsive bidder.
11. **असीमित पोस्ट बोली संशोधित करें UNSOLICITED POST BID MODIFICATION:** No suo-moto reduction in prices quoted by bidder shall be permitted after tender submission due date & time / extended due date & time. If any bidder unilaterally reduces the prices quoted by him in his bid after opening of bids, the bid(s) of such bidder(s) will be liable to be rejected. Such reduction shall not be considered for comparison of prices but shall be binding on the bidder in case he happens to be a successful bidder for placement of Order.
12. **अनिवार्यता के लिए समाप्ति TERMINATION FOR INSOLVENCY:** The Institute may at any time terminate the Contract by giving written notice to the Contractor, if the Contractor becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Contractor, provided that such termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to the Institute.
13. **अप्रत्याशित घटना FORCE MAJEURE:** Notwithstanding the provision of the Contract, the Contractor shall not be liable for forfeiture of its Performance Bank Guarantee, Penalty or termination for default if and to the extent that it is a delay in performance or other failures to perform its obligations under the contract is the result of an event of standard Force majeure Clause.
14. **डिफॉल्ट के लिए समाप्ति TERMINATION FOR DEFAULT :** The Institute may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the Contractor, terminate the Contract in whole or part in the following circumstances:
- If the Contractor fails to deliver any or all of the services as per the contract term
  - If the Contractor fails to perform any other obligation(s) under the Contract.
  - If the Contractor, in the judgment of the institute has engaged in corrupt or fraudulent or collusive or coercive practices.
15. **निविदायें की निरहता DISQUALIFICATION OF TENDERS:**
- Tenders are liable for rejection if they are not in line with the terms and conditions of this tender notice.
  - Conditional quotations will be liable for rejection or may not be considered.
  - **Fax or e-mail tender documents /bids will be rejected.**
16. **धोखा और भ्रष्टाचार FRAUD AND CORRUPTION:** The Institute requires that the *bidder's* suppliers and contractors observe the highest standard of ethics during the procurement and execution of such contracts. In pursuit of this policy, the following are defined:
- "Corrupt practice" means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the procurement process or in contract execution; "Fraudulent practice" means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract; "Collusive practice" means a scheme or arrangement between two or more bidders, with or without the knowledge of the Institute, designed to establish bid prices at artificial, noncompetitive levels; and "Coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the execution of a contract.
- The Institute will reject a proposal for award if it determines that the Bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the Contract in question.
17. In case of Dispute or difference arising between the institute and the contractor relating to any matter arising out of or connected with this agreement, such disputes or difference shall be settled in accordance with the Indian Arbitration & Conciliation Act, 1996, the rules there under and any statutory modifications or re-enactments thereof shall apply to the arbitration proceedings. The dispute shall be referred to the Director, CDFD and if he is unable or unwilling to act, to the sole arbitrator appointed by him shall be final conclusive and binding on all parties to this order.
18. The Venue of the arbitration shall be CDFD.
19. All legal disputes shall be subject to jurisdiction of Hyderabad Courts only.

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**20. CDFD will provide the following facilities and equipment : (Annexure – B)**

- (a) Canteen area (Kitchen Space), Cooking area, Preparation & washing area, Dining hall area, Canteen Stores area.  
 (b) Cooking & other facilities (Kitchen Equipment), Furniture, Canteen Equipment.

<b>Sl. No.</b>	<b>Description of Items</b>	<b>Qty</b>
1.	Heavy duty gas stove (3 burner)	01
2.	Heavy duty gas stove (2 burner)	01
3.	Empty gas cylinders	12
4.	Dining tables	24
5.	Dining chairs	85
6.	Water coolers	02
7.	Service counter stainless steel (Bain Marie)	01
8.	Steel trolleys	04
9.	Steel plates	260
10.	Steel quarter plates	16
11.	Saunf plates	02
12.	Pan plates	02
13.	Meals plates	18
14.	Table spoons	100
15.	Service spoons	10
16.	Special spoons	02
17.	Steel water jugs	44
18.	Steel cups for curd	292
19.	Aluminum vessels 10 kgs capacity	03
20.	Aluminum vessels 20 kgs capacity	02
21.	Tea makers aluminum 2 liters capacity	02
22.	Hot packs Big/small	04/03
23.	Tea flasks 2 liters	04
24.	Tea flasks 1 liter	01
25.	SS water glasses	84
26.	Curry bowls	144
27.	Pressure cookers 10 liters	04

28.	Casseroles	01
29.	Round shaped SS service plates	02
30.	Tea containers (10 liters )	02
31.	Cruet set SS salt pepper	05
32.	Ordinary Saucers ceramic	31
33.	SS Forks	60
34.	Tea cups ( for Canteen)	66
35.	Plastic chairs	30
36.	Steel trays	37
37.	Coasters	05
38.	Rice bowls big	15
39.	Pressure regulators	03
40.	Rice channas	02
41.	Wall clock	01
42.	Plastic tray	01
43.	Aluminum bagona (3 kgs)	01
44.	Iron kadai (big)	01
45.	Iron kadai (small)	01
46.	Aluminum bagona (25 kgs)	01
47.	Aluminum bagona (15 kgs)	01
48.	Aluminum bagona (10 kgs)	01
49.	Steel bagonas (3kgs)	01
50.	Steel bagona (2 kgs)	01
51.	Steel bagona (1 kg)	01
52.	Aluminum kadai	01
53.	Steel drum	01
54.	Notice board	01
55.	Steel chimtas	05
56.	Iron jaras	02
57.	Iron racks	01

58.	Working table (bain-marie)	01
59.	Steel jaras	01
60.	Kurpi	01
61.	Iron roti tawa	01
62.	Steel stand	01
63.	Cutting pad	04
64.	Phone	01
65.	Tea pans(aluminum)	01
66.	Tea pan (steel)	01
67.	Wet grinder	02
68.	Idly cooker	01
69.	Dosa tawa set stove	02
70.	Steel buckets	01
71.	Commercial dry mixer grinder 5lts	01
72.	Kadai(stainless steel) 15 lts	02
73.	SS Square storage container 50kg capacity	04
74.	SS Square storage container 5kgs capacity	10
75.	SS Storage containers 25lts capacity	04
76.	SS Storage containers 10 lts capacity	05
77.	Sintex garbage bin with wheel 90lts	04
78.	Tea kettle 10lts capacity	02

Note : 1. The Contractor is advised to take over all the above items in working condition. In case any item is not available or damaged, the same may be arranged by the Contractor himself. An inventory of items to be made and handed over to the I/c – Canteen which may also have few additional items which are not included in the above list.

2. The Contractor is advised to maintain the above CDFD property in good condition and to hand-over these items in working condition to the out-going Contractor.

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## अध्याय CHAPTER III

### अन्य प्रारूप OTHER FORMATS

- a. Bid Form (Bid Covering Letter) - (Annexure-A)
- b. Bid Security Form / Earnest Money Deposit Form - (Annexure-B)
- c. Format of Bank Guarantee (BG) for Performance Security Form – (Annexure-C)
- d. Check List - (Annexure-D)

### बोली फार्म (बोली आवरण पत्र)

#### **BID FORM (BID COVERING LETTER) - ANNEXURE-A**

*[The Bidder shall type this Form on their Letter Head and enclose this along with Technical Bid (Part-I).]*

To:

The I/c – Administration  
Centre for DNA Fingerprinting & Diagnostics,  
Uppal  
HYDERABAD – 500039.

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the Bidding Documents, including Addenda (if any)
- (b) We offer to provide services in conformity with the Bidding Documents and in accordance with the Delivery Schedules specified in the Tender Document
- (c) Our bid shall be valid for from the date fixed for the bid submission deadline, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (d) If our bid is accepted, we commit to submit the performance security in accordance with tender documents for due performance of the Contract
- (e) We understand that this bid, together with your written acceptance thereof included in your notification of award/placement of Order, shall constitute a binding contract between us.
- (f) We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

Signed:

Name:

Duly authorized to sign the bid for and on behalf of:

Dated on \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

**बोली सुरक्षा / अर्नेस्ट पैसा जमा फार्म**  
**BID SECURITY / EARNET MONEY DEPOSIT FORM - ANNEXURE - B**

Whereas \_\_\_\_\_ (hereinafter called the tenderer") has submitted their offer dated \_\_\_\_\_ for the supply of \_\_\_\_\_ (hereinafter called the tender") Against the Institute's tender enquiry No. \_\_\_\_\_ KNOW ALL MEN by these presents that WE \_\_\_\_\_ of \_\_\_\_\_ having our registered office at \_\_\_\_\_ are bound unto \_\_\_\_\_ (hereinafter called the "Institute") In the sum of \_\_\_\_\_

For which payment will and truly to be made to the said Institute, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

THE CONDITIONS OF THIS OBLIGATION ARE:

- (1) If the tenderer withdraws or amends, impairs or derogates from the Tender in any respect within the period of validity of this tender.  
 (2) If the tenderer having been notified of the acceptance of his tender by the Institute during the period of its validity:

- a) If the tenderer fails to furnish the Performance Security for the due Performance of the contract.  
 b) Fails or refuses to accept/execute the contract.

WE undertake to pay the Institute up to the above amount upon receipt of its first written demand, without the Institute having to substantiate its demand, provided that in its demand the Institute will note that the amount claimed by it is due to it owing to the occurrence of one or both the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including 45 days after the period of tender validity and any demand in respect thereof should reach the Bank not later than the above date.

Signature of the authorized officer of the Bank)  
 Name and designation of the officer

Seal, name & address of the Bank and address of the Branch

**प्रदर्शन सुरक्षा के लिए बैंक गारंटी (बीजी) का प्रारूप**  
**FORMAT OF BANK GUARANTEE (BG) FOR PERFORMANCE SECURITY-**  
**ANNEXURE -C**

Guarantee No. \_\_\_\_\_ Amount of Guarantee ₹ \_\_\_\_\_  
 Guarantee cover from (Name of Bank) \_\_\_\_\_ Last date for lodgment of  
 claim(s) \_\_\_\_\_ B.G. in No. of pages including this page  
 \_\_\_\_\_ THIS DEED OF GUARANTEE made this \_\_\_\_\_ day of  
 \_\_\_\_\_ year by \_\_\_\_\_ having one of its Branch at  
 \_\_\_\_\_ acting through its Manager (hereinafter called 'The Bank' which  
 expression shall whenever the context so requires include its successors and permitted assigns) in  
 favour of the Director, Centre for DNA Fingerprinting and Diagnostics, Building No.7, Gruhakalpa  
 Campus, Nampally, Hyderabad 500001. (hereinafter called the CDFD) which expression shall include its  
 successors and assigns.

WHEREAS in accordance with the terms of said contract the contractor has agreed to furnish an  
 unconditional Bank Guarantee for ₹ \_\_\_\_\_ (Rupees \_\_\_\_\_ only) for  
 due performance of this contract awarded to the contractor.

AND WHEREAS THE BANK at the request of the contractor has agreed to give this guarantee.

NOW THEREFORE THIS DEED OF GUARANTEE WITNESSETH AS FOLLOWS:

1. We the bank hereby irrevocably guarantee that the contractor will duly comply with his obligation  
 during the guarantee period in accordance with the said contract agreement and the general terms and  
 conditions forming part of the work agreement, failing which the bank undertake to pay CDFD on  
 demand and without demur, such amount or amounts as the bank may be called upon to pay not  
 exceeding a sum of ₹ \_\_\_\_\_ (Rupees \_\_\_\_\_ only) on  
 invocation of this guarantee. Any claim made by CDFD on us within the sanctioned guarantee amount  
 shall be final and binding on us.

2. Not with understanding anything contained hereinbefore, the liability of this bank in respect of this  
 guarantee is restricted to ₹ \_\_\_\_\_ (₹ \_\_\_\_\_  
 only) and shall remain in force till beyond 60 days from the validity date of contract, unless an  
 action/claim is made on us in writing within 120 days from this date i.e. up to  
 \_\_\_\_\_ all rights under the said guarantee will be forfeited and we shall be relieved  
 and discharged from all liabilities hereunder.

IN WITNESS WHEREOF THE BANK HAS SUBSCRIBED AND SET ITS NAME AND  
 SEAL HERE UNTO.

(Authorized Signatory)

DATE: -

(Signature of the Witness)

Name of Witness

Address of Witness

**जाँच सूची**  
**CHECK LIST – ANNEXURE-D**

<b>S. No.</b>	<b>Particulars</b>	<b>Indicate Yes/No</b>	<b>Enclosure No.</b>
1	Copy of FISSA Registration attached		
2	Earnest Money Deposit/BG attached		
3	CDFD Tender Document duly signed and stamped attached		
4	Bid Form ( Bid Covering Letter ) attached		
5	Copy of GST		
6	Proof of catering to more than 100 persons per day		

SIGNATURE OF BIDDER WITH SEAL:

Email ID:

Contact Number:

Name:

**अध्याय CHAPTER IV**  
**मूल्य सूची PRICE SCHEDULE**

**A. BREAKFAST (Any one item to be served daily)**

S.No	ITEM	PRICE
1.	Vegetarian paratha with chutney – each 60 gms – 2 Nos	
2.	Alu paratha with chutney – each 60 gms – 2 Nos	
3.	Upma with chutney – 250 gms	
4.	Poha with chutney – 150 gms	
5.	Idly sambar (4 Piece) with chutney – 150 gms or 2 Idly + 1 Vada	
6.	Plain dosa with chutney - 100 gms – 2 Nos	
7.	Masala / Onion Dosa with chutney 1 No – 150 gms	
8.	Bread (sandwich bread) – 2 slices + Omlet + Butter	
9.	Bread + Butter + Jam (4 Slices)	
10.	Wada with chutney 2 No – 40 gms each	
11.	Poori (4 Piece) with Bhaji	

**B. LUNCH & DINNER (THALI)**

1.	<b>Limited Vegetarian Meal</b> (White Cooked Rice (Super fine grade 225gms) + Chapatti / Pulka / Poori (2nos) + Dal / Sambar / Rasam - 100gms + Vegetarian Curry / Vegetarian dry Curry (Fry) – 100gms + Curd – 75gms) + Papad +Chutney	
	(a) Please quote the rates for approximate Qty 80-100 per day	
	(b) Please quote the rates for approximate Qty 100-120 per day	
2.	<b>Mini Thali</b> – (Rice 225 gms or 2 Rotis or 1 Roti and Rice 125 gms + Dal 120 gms or Veg curry 120 gms + Curd 75 gms)	

**C. SNACKS (Rates including serving at the Venue – Official Meetings)**

S.No	ITEM	PRICE
1.	Tea 100ml (with disposables)	
2.	Coffee 100ml (with disposables)	
3.	Tea/Coffee with Biscuits (Tea/Coffee and 2 Biscuits like osmania, kaju or any 2 Cookies)	
4.	Tea with Snacks (Tea/coffee + savory variety like samosa, pakodi etc 75 gms)	
5.	Special Snacks (Tea/Coffee+ 1 savory + 1 sweet like cup cake, plum cake, Kaju barfi, Kalakand etc)	
6.	VIP Snacks ( Tea/Coffee/Juice + 30 gms Roasted kaju + 2 anjeer + 1 sweet)	
7.	Executive Lunch (unlimited) (Lemon juice +1 Veg dish + 1 Paneer dish + 1 Chicken dish + Jeera rice or Veg biryani + Dal + Green salad + Roti + Rice + Curd + Raita +1 Dessert) + Papad	
8.	Special Lunch (unlimited) (Welcome drink (fruit juice) + 1 Veg starter +1 Veg dry dish+ 1 Veg gravy dish + 1 Paneer dish + Veg biryani + Dal + Sambar +1 Mutton dish + 1 Chicken dish + Green salad + Roti + Raita +1 Dessert + Pan) + Papad	

**D. LIST OF OTHER FOOD ITEMS**

SL.NO.	ITEMS (DAILY)	QTY	RATE (Rs)
1.	Rice (Super fine grade) Small cup	125 gms	
2.	Rice (Super fine grade) Big cup	225 gms	
3.	Tawa Roti	40 gms	
4.	Dal	125 gms	
5.	Sambar	125 gms	
6.	Vegetarian Curry ( north Indian style)	125 gms	
7.	Vegetarian Curry (south Indian style)	125 gms	
8.	Desert (Custard, gulabjamun, payasam, etc)	75 gms	
9.	Tea (with disposables) for the staff	Per 100 ml	
10.	Coffee (with disposables)	Per 100 ml	
11.	Milk	Per 100 ml	
12.	Omlet	1 Egg	
13.	Double Omlet	2 Eggs	
14.	Butter milk	200 ml	
15.	Lemon juice	200 ml	
16.	Papad	1 No	
17.	Chutney	20 gms	
18.	Fruit Salad	150 gms	
<b><u>(WEEKLY)</u></b>			
1.	Flavored Rice Small cup	125 gms	
2.	Flavored Rice Big cup	225 gms	
3.	Mushroom Curry/ Chole/ Rajma/ Paneer (once in a week)	125 gms	
4.	Kadi Pakoda	125 gms	
5.	Gatti ki Sabji	125 gms	
6.	Egg curry – 1 No	150 gms	
7.	Egg Bhurji – 1 No	120 gms	
8.	Curd	75 gms	
9.	Chicken Curry/Fry	150 gms	
10.	Mutton Curry/Fry	150 gms	
11.	Chicken Biryani (Chicken 125 gms)	250 gms	
12.	Mutton Biryani (Mutton 125 gms)	250 gms	
13.	Egg Biryani (1 Egg)	250 gms	
14.	Veg Biryani	225 gms	

सील के साथ बोलीदाता का हस्ताक्षर  
Sign. of Bidder with Seal

**E. SNACK BAR**

<b>S.No</b>	<b>ITEMS (DAILY)</b>	<b>QTY</b>	<b>PRICE</b>
1.	Veg Grill Sandwich (Sandwich bread)	2 slice	
2.	Veg Sandwich (Sandwich bread)	2 slice	
3.	Cheese Sandwich (Sandwich bread)	2 slice	
4.	Potato chips (lay's)	15 gms	
5.	Haldiram snacks	25gms	
6.	Maggi noodles	70 gms	
7.	Instant Veg Soup	100 ml	
8.	Veg Fried Rice	200 gms	
9.	Veg Soft Noodles	200 gms	
10.	Egg Noodles	200 gms	
11.	Tea	100 ml	
12.	Coffee	100 ml	
13.	Lemon Tea	100 ml	
14.	Milk Shakes	250 ml	
15.	Cool drinks	200 ml	
16.	Tropicana Fruit Juice (tetra pack)	200 ml	
17.	Biscuits (Good day, Sunfeast, 50-50)	35 gms	
<b><u>(WEEKLY)</u></b>			
18.	Veg / gobi Manchurian	125gms	
19.	Samosa	75 Gms	
20.	Kachori	75 gms	
21.	Papdi chat	100 gms	
22.	Veg Cutlet	75 gms	
23.	Bhel puri	75 gms	
24.	Pav Bhaji (1pav 50 gms bhaji)	Portion	
25.	Aloo tikki	100 gms	

26.	Mirchi bajji	01 Nos	
27.	Onion Pakodi	50 gms	
28.	Palak pakodi	50 gms	
29.	Mysore bonda (one piece)	50 gms	
30.	Masala wada (one piece)	50 gms	

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